



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF LABOR AND EMPLOYMENT
DEPARTMENT OF EDUCATION – CENTRAL OFFICE



SPECIAL PROGRAM FOR THE EMPLOYMENT OF STUDENTS 2016
APPLICATION FORM



PERSONAL INFORMATION

Full Name				
Surname		First Name		Middle Name
Date of Birth	Age	Sex	Civil Status	
Place of Birth		Citizenship		
Address				
Landline No.		Mobile No.		
E-Mail				

FAMILY BACKGROUND

Name of Father	Occupation
Weekly Salary Estimate	
Name of Mother	Occupation
Weekly Salary Estimate	

Status	Please check which applies.			
<input type="checkbox"/> Living Together	<input type="checkbox"/> Separated	<input type="checkbox"/> Deceased Parent	Specify:	

EDUCATIONAL BACKGROUND

Education	Name of School	Degree / Level	No. of Units Completed	Inclusive Date of Attendance
Secondary				
Tertiary				
Vocational				

ADDITIONAL INFORMATION

Special Skills
How/What do you know about SPES?
Do you have a relative/acquaintance in the DepEd Central Office?
Are you a former SPES? Yes No Where did you get this form?
If accepted, how do you plan to spend your salary?

I hereby attest that the information above are true and correct to the best of my knowledge, including the attached documents or requirements which I also attest as to their veracity. I agree that any false statement would cause the automatic disqualification or cancellation of the service or grant and I shall refund the amount received and/or pay damages to the Department of Labor and Employment or comply with other sanctions in accordance with law. Any material change in my financial status may affect my eligibility to continue the program.

Signature of Applicant over Printed Name

After accomplishing this form, e-mail it to youthformation@deped.gov.ph with (Last name, First Name) in the Subject Field. A confirmation E-mail containing your interview Schedule and Control Number will be sent to you once the Application Form is received. You will need to print a filled-up copy of this form and the notification E-mail. Bring it with other required documents on the date of your interview.

GENERAL REQUIREMENTS

- (Original copy, if applicable, or authenticated / certified true copy of documents should be present for validation)
- Duly accomplished SPES Application Form
- Birth Certificate or any document that could show the applicant's birth date. (NSO/Certified True Copy)
- 2x2 Recent Photo
- Resume / Bio Data
- Income Tax Return (ITR) of both parents ----- or -----
- Affidavit duly certified by the BIR that the annual net income of both parents does not exceed PhP. 143,000.00

SPECIFIC REQUIREMENTS

For High School Students

- Form 138 (preferably with 4th Grading Marks)

For College Students

- Recent Grades
- School Registration preferable in the second semester
- Form 138

For Out-of-School-Youth (OSY)

- Grades before dropping out of school
- Certificate of Indigence from the Barangay where the OSY resides.